

**WSC ADVISORY #2020-015**  
**APD SYSTEM DOWNTIMES UPDATE**

**MANDATORY ACTION**

**EFFECTIVE DATE: MAY 20, 2020**

This advisory informs Waiver Support Coordinators (WSCs) and Consumer-Directed Care Plus (CDC+) Consultants of upcoming APD system downtimes and related mandatory actions.

**The iBudget system will be unavailable May 21-24 and will be available again on May 25, 2020. APD iConnect will be unavailable on May 21 and again from May 25-June 3.**

Any FY 2020-2021 service plans/cost plans still in draft or pending status on May 21, 2020 will not be migrated to APD iConnect.

On May 25, FY 2019-2020 service plans/cost plans will continue to be maintained in iBudget and FY 2020-2021 service plans/cost plans will be “read-only” in iBudget. Between May 21-June 3, all FY 2020-2021 service plans/cost plans cannot be changed.

Effective June 4, 2020, all FY 2020-2021 service plans/cost plans and SANs will be maintained and completed in APD iConnect.

As always, if you need to address emergencies in cost plans and service plans during system downtime, contact the APD Regional Office immediately for assistance. Thank you for your hard work and dedication to our customers during this transition.

**WSC ADVISORY #2020-015 UPDATE**  
**APD SYSTEM DOWNTIMES**

**ACTION REQUIRED**

**EFFECTIVE DATE: MAY 15, 2020**

This advisory informs Waiver Support Coordinators (WSCs) and Consumer-Directed Care Plus (CDC+) Consultants of changes in schedule for APD system downtimes.

The iBudget system will be **available** May 18 through May 20, 2020. APD iConnect will also be **available** May 18<sup>th</sup>.

Please continue to monitor your consumer's cost plans and ensure that all FY 2020-2021 Cost Plans are in approved status by 5pm May 20, 2020.

APD will provide an update about future the iBudget System downtimes next week.

**WSC ADVISORY #2020-015**  
**APD SYSTEM DOWNTIMES**

**MANDATORY ACTION**

**EFFECTIVE DATE: APRIL 24, 2020**

This advisory informs Waiver Support Coordinators (WSCs) and Consumer-Directed Care Plus (CDC+) Consultants of upcoming APD system downtimes and related mandatory actions.

**The iBudget system will be unavailable May 18-May 21, 2020. APD iConnect will be unavailable on May 18 and again from May 22-31, 2020 to migrate all FY 2020-2021 cost plans to APD iConnect.**

To prepare, please make sure that all FY 2020-2021 cost plans/service plans are submitted to APD for final approval by May 7, 2020. Any FY 2020-2021 service plans/cost plans still in draft or pending status on May 17 will not be migrated to APD iConnect. WSCs and CDC+ Consultants should hold on making changes to the FY 2020-2021 service plans/cost plans until they are available in APD iConnect, unless there is an extenuating circumstance, such as a SAN determination or critical provider change.

After May 18, 2020, all FY 2019-2020 service plans/cost plans will continue to be maintained in iBudget and FY 2020-2021 service plans/cost plans will be “read-only” in iBudget.

Please note: Between May 18-31, all FY 2020-2021 service plans/cost plans cannot be changed.

Effective June 1, 2020, all FY 2020-2021 service plans/cost plans and SANs will be maintained and completed in APD iConnect. All consumer information, such as demographics and eligibility, for the next fiscal year and beyond should continue to be completed and maintained in APD iConnect.

As always, if you need to address emergencies in cost plans and service plans during system downtime, contact the APD Regional Office immediately for assistance. Please see the attached WSC Handout for more detailed information regarding APD iConnect features.

Thank you for your hard work and dedication to our customers during this transition. Please stay tuned for more information!